

**TOWN OF WASHINGTON, CONNECTICUT
APPLICATION FOR USE OF
RIVER WALK PAVILION**

Organization or Applicant: _____

Individual Responsible for Pavilion: _____

Address: _____

Phone: _____ Email: _____

Purpose For The Use: _____

Date(s) of Use: _____

Time/Set up: _____ Time/Event: _____

The use of the River Walk Pavilion is intended primarily for the enjoyment of the residents and taxpayers of the Town of Washington. The applicant must be a resident of Washington. Loud music is not allowed – as consideration of the neighbors is expected.

FEES: (Two separate checks made payable to: The Town of Washington): Fees may be waived for Town-based youth groups involving youth or with the approval of the Board of Selectmen. **Security Deposits MUST be submitted with ALL application.** The return of all or part of the security deposit, or any additional assessment of damages, will be determined by the Pavilion Attendant or Town of Washington's representative.

Use of River Walk Pavilion (with tables, chairs, grill, propane)**	\$125.00
Security Deposit (Refundable)	\$125.00
<i>OR</i>	
Use of River Walk Pavilion (with picnic tables <u>only</u>)	\$25.00
Security Deposit (Refundable)	\$25.00

A certificate of liability insurance naming the Town of Washington as an additional insured or a completed waiver must be submitted with this application. A waiver is not admissible for any event where alcoholic beverages may be served or obtained. Insurance may be obtained through your homeowner's insurance or through the Town's Tenant User Liability Insurance Program (TULIP). Information regarding TULIP is available in the Selectmen's Office.

The applicant must contact the Resident State Trooper's office (860-868-9671) to determine if constables are needed for the event. An invoice for their services will be sent to the applicant separately. The applicant must rent porta-toilets for events involving more than 200 people (at the applicant's expense.) *Please remember that the Pavilion Bathrooms are always available to the "public".*

All applicants MUST meet with the Washington Parks and Recreation Coordinator: 860-868-1519 prior to the date of use to obtain information concerning use of the kitchen (stove is to be used for re-heating, cooking – no frying) electricity, water, bathrooms, gas grill, tables and chairs. The applicant will sign off on a checklist.

*****Applicants must come to the Selectmen's Office a day or two prior to their event to obtain keys for the Pavilion. *****

It is the applicant's responsibility to ensure that the areas used are cleaned (applicants to provide cleaning supplies) and the garbage taken away. The applicant's deposit will be returned only after approval of the Attendant that the Pavilion is in good order.

By signing below, the applicant assumes full responsibility for the care of the Pavilion and agrees to comply with all Pavilion regulations (written or oral).

HANDICAPPED PARKING SPACES ARE TO BE USED FOR HANDICAPPED PARKING ONLY!

I have read the above regulations and accept full responsibility as stated.

Signature: _____ Date: _____

Fee Received: _____ Date: _____

Deposit Received: _____ Date: _____

Thank you! We hope you enjoy the use of the River Walk Pavilion.
**10 round tables, 2 rectangular tables, 60 chairs, gas grill